How to Order, download and extract MS Project for Windows

Please note that this document is intended for Windows users. MAC uses should access Project via lab.devry.edu.

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Placing an Order

1. Under *Course Home*, locate and click the link within your course titled *Student Software Store*.

Project Management			
Professor: Bob Groat			
	Tools: Course Admin Gradebook eBooks Email Live Doc Sharing Dropbox Journal Webliography Tech Support Help		
Course Author			
a	Course Home		
Course Home			
Syllabus			
iLab	Announcements		
Course Project	-		
	Expand All		
Student Software Store	Announcement		
i um it in*	🕑 🖂 Gainful Employment Comments		
FOR FACULTY*			
Faculty Resources*	😥 Meek Z ILab Assignment		
Tutor Source			
ACBSP Accreditation Information	▶ ☑ Welcome!		
Course Feedback*			

2. Click the link titled *Go to the Student Software Store*.



3. From within the store, click on the *DreamSpark Premium* tab.



Welcome to the Student Software Store

Click the blue tabs at the top of the page for access to special software offers, for DeVry university and Chamberlain students and faculty.

4. Locate and select **Microsoft Project 2010**. You can also use the search function by clicking on the magnifying glass.



5. Determine what version you want to order and click *Add to Cart*.

Microsoft Project Professional 2010	
Effectively manage diverse projects with a powerful tool for planning, collar allocation.	aboration and resource
Choose a language: English 🔹	
Download	
Microsoft Project Professional 2010 32/64-bit (English) - DreamSpark Available to: Students/Faculty/Staff Backup disc: Available in most countries 🕜	Add To Cart
Microsoft Project Professional 2010 with Service Pack 1 32/64-bit (English) - DreamSpark	Free
Available to: Students/Faculty/Staff Backup disc: Available in most countries 🕜	SAdd To Cart

 You will be given additional options to purchase that are not required. Select additional options by clicking *Add to Cart*. Once you have added the necessary items to *Your Cart*, select *Check Out* to complete your order.

Your C	art		
Picture Technical	Microsoft Project Professional 2010 32/64-bit (English) - DreamSpark - Download Date Added: 2014-05-15 1:00 PM	P Subtotal: \$4	rice Free Remove
Recom	mended For You (Optional)		
*	Backup Disc - Microsoft Project Professional 2010 32/64 Receive genuine DVD(s) of your software for backup purpose download and/or key. No additional delivery fees! Note: Backup discs do not come with product keys. To insta backup disc, you will need the product key or activation cod	4-bit (English) es to accompany your all/activate software from le issued with your order.	\$13.95 na
			Add To Cart
		🌰 Continue Shopping	Check Out

7. You will now be directed to the End User License Agreement (EULA). This license agreement must be read and acknowledgement that you have read and agree to terms of use must be provided in order to complete the purchase. Please make sure you read and fully understand the installation and activation limitations of each software title purchased. Click *I Accept* to agree to the EULA.

Product	
Microsoft Project Professional 2010 32/64-bit (English) - DreamSpark - Download	
MICROSOFT DREAMSPARK DIRECT SUBSCRIPTION AGREEMENT	
Last updated: June 2013	
This is a subscription agreement ("agreement") between Microsoft Corporation (or based on where you live, one of its affiliates) and you for the Microsoft DreamSpark Direct student offering ("DreamSpark Direct Subscription"). Please read it. For purposes of this agreement, the term "software" applies to the software provided to you under the DreamSpark Direct Subscription, which includes the media on which you received it, if any.	
 DEFINITION OF YOU OR YOUR. "You", "your" or "student" means a person currently enrolled in and attending courses that lead to academic credit or certification through an accredited educational institution. 	
2. TERMS FOR DREAMSPARK DIRECT SUBSCRIPTION.	
4	Þ

8. Confirm your Order Information and click *Proceed with Order*.

DreamSpark EULA

Items All prices are in US Dollars		
Microsoft Project Professional 2010 32/64-bit (English) - DreamSpark - Download	ļ	Amount \$0.00
	Subtotal: Taxes: Total:	\$0.00 \$0.00 \$0.00
Order Information Fields marked with an asterisk (*) are required		
First Name* Last Name* Test Order		
Email* test@devry.com		
I would like to receive special offers and promotions from Kivuto Solutions Inc. and its	partners	
	Proceed W	/ith Order

You have now completed your order and will be provided with a receipt page. Here, you can find your License Key that is required to activate your software as well as the EULA and a link to download your software.
 **For documentation purposes, no license key is provided here. The key will be located in the area designated below in red text.

rder Summary	Order Information
Order Date: 2014-05-15 1:21 PM Eastern Daylight Time der Number: 100293672167	Name: Test Order Email: test@d=ry.com
ems All prices are in US Dollars	Start Download
Microsoft Project Professional 2010 2164-bit (English No Vouchers on Test Orders) - DreamSpark - Download \$0.00
Burning the .ISO/.IMG file onto a disc Messages: • <u>DreamSpark EULA</u> Agreement Number: 1203984494	Subtotal: \$0.00 Taxes: <u>\$0.00</u> Total: \$0.00
ecommended For You (Optional)	Subtotal: \$0.00 Taxes: <u>\$0.00</u> Total: \$0.00
Instructions: Burning the .ISO/.IMG file onto a disc Messages: • <u>DreamSpark EULA</u> Agreement Number: 1203984494 ecommended For You (Optional) Backup Disc - Microsoft Project Professional	Subtotal: \$0.00 Taxes: \$0.00 Total: \$0.00 2010 32/64-bit (English) \$13.95
Instructions: Burning the .ISO/.IMG file onto a disc Messages: DreamSpark EULA Agreement Number: 1203984494 ecommended For You (Optional) Backup Disc - Microsoft Project Professional Receive genuine DVD(s) of your software for ba download and/or key. No additional delivery fees	Subtotal: \$0.00 Taxes: Total: \$0.00 Total: \$0.00 \$13.95 \$13.95 ckup purposes to accompany your \$13.95
Instructions: Burning the .ISO/.IMG file onto a disc Messages: DreamSpark EULA Agreement Number: 1203984494 ecommended For You (Optional) Backup Disc - Microsoft Project Professional Receive genuine DVD(s) of your software for ba download and/or key. No additional delivery fees Note: Backup discs do not come with product k backup disc, you will need the product key or additional delivery fees	Subtotal: \$0.00 Taxes: \$0.00 Total: \$0.00 Total: \$0.00 \$0.00 \$0.00 \$13.95 ckup purposes to accompany your s! eys. To install/activate software from a ctivation code issued with your order.

Note: You can access your order information, downloads and license key for any order by clicking on Your Account/Orders at the top of the screen and then click View Details.



Obtaining your download

 Locate the Start Download button. This can be found on the receipt page as shown above or by accessing *Your Account/Orders* and clicking *View Details* on the order placed for Project (also shown above).



2. You will be taken to a Downloads page with further instructions on how to obtain your downloads. (If you prefer, a YouTube video is also available to assist you in this process. Click the movie icon in the upper right hand corner of the screen to view the video or <u>click here</u>.) You will be required to download and install the *Secure Download Manager (SDM)* prior to beginning the download of your software. This will assure that your computer and the Microsoft servers maintain a connection to minimize any possible corruption or missing files from your download. (Do not close this page until you have downloaded your software.)



3. Click on *Download SDM*. You will be prompted to save the file. Click *Save*.



4. Identify the location of where the file is going to be downloaded and click *Save*.



5. When the download has completed, you will receive a similar message as shown below. Click *RUN* to begin the SDM installation.

Download complete
Download Complete
SDM_EN.msi from e5.onthehub.com
Downloaded: 757KB in 2 sec Download to: C:\Users\D01016368\Desktop\SDM_EN.msi Transfer rate: 378KB/Sec
<u>B</u> un Coen <u>Folder</u> Close
SmartScreen Filter checked this download and did not report any threats. Report an unsafe download.

Note: IE users may receive a security warning. Click **RUN** to continue.



6. The SDM installation will begin. Click *Next*.

Becure Download Manager
Welcome to the Secure Download Manager Setup Wizard
This wizard will guide you through the steps required to install the Secure Download Manager on this computer.
When the SDM has been installed, you will be able to download your software.
The SDM provides for secure, effective and efficient downloads, especially for files that are too large for some browsers to download. You receive the software that you ordered, safely and completely.
Cancel < Back Next >

7. Review the license agreement. *Click I Agree* and *Next* to proceed.

B Secure Download Manager
License Agreement
Please take a moment to read the license agreement now. If you accept the terms below, click "I Agree", then "Next". Otherwise click "Cancel".
WARRANTY DISCLAIMER AND SOFTWARE LICENSE AGREEMENT SECURE DOWNLOAD MANAGER (SDM)
NOTICE TO USERS: YOU MUST AGREE TO ALL TERMS BELOW BEFORE YOU INSTALL OR USE THE SOFTWARE OR ANY FUTURE UPDATES TO THE SOFTWARE. IF YOU DO NOT AGREE TO ALL TERMS, DO NOT USE THIS SOFTWARE OR ANY UPDATES. BY INSTALLING OR USING THE SOFTWARE YOU ACCEPT ALL THE TERMS BELOW.
PART I. WARRANTY DISCLAIMER The license to use this Software is made available to you free of charge.
I Do Not Agree
Cancel < <u>B</u> ack Next >

8. The location of where the SDM software will be installed is displayed. There is no need to change this location. Click *Next*.

邊 Secure Download Manager	
Select Installation Folder	
The installer will install Secure Download Manager to the following folder.	
To install in this folder, click "Next". To install to a different folder, enter it be	ow or click "Browse".
Eolder: C:\Users\D01016368\AppData\Local\	Browse Disk Cost
Cancel < <u>B</u> ack	<u>N</u> ext >

9. Once the installation process is complete, you will see a similar screen as shown below. Click *Close* and return to the Downloads page.

B Secure Download Manager	
Installation Complete	
Secure Download Manager has been successfully installed. Click "Close" to exit.	
Cancel < B	ack <u>C</u> lose

Select Language: English (United States)



11. When prompted, click *Open*. If you are only presented with the Save option, Click *Save*. Once the file has downloaded, locate it and open it by double clicking.

File Down	load			
Do you want to open or save this file?				
0	Name: 100293638822.sdx Type: Secure Download Manager, 183 bytes From: e5.onthehub.com			
	Open Save Cancel			
While files from the Internet can be useful, some files can potentially harm your computer. If you do not trust the source, do not open or save this file. What's the risk?				

12. You will be presented with a similar screen. Prior to downloading your software, verify the download location as shown below. This is where your file will be saved. Please make note of this file path. Once you are ready to begin, click *Start Download*. When the download begins, a progress bar will be shown.

Download Your Software	Select Language: English (United States)
DeVry V University V Keller Devy Graduate School of Management W CHAMBERLAIN College of Nursing	
Order Summary Order Number: 100293638822 View your order for full	details, including any product keys and instructions.
Download Location: C:\Users\D01016368\D	ownloads <u>Change Location</u>
Items	Need Help?
Microsoft Project Professi (English) Download Ready Size: 801 MB	onal 2010 with Service Pack 1 32/64-bit Start Download O

Note: Download speeds will vary depending on your computer and type of internet connection. Please contact DeVry Home Office support if you are encountering any problems (Do not contact the support desk for the software store as DREAMSPARK SOFTWARE IS NOT SUPPORTED).

13. Once the download is complete, you will see a similar screen as shown below. Do not close this window as you may need to return to it to obtain your Product Key.



MS Project downloads in an ISO format. For more details on ISO files, please refer to the *HELP* information provided in the store. You will need to extract the ISO file in order to install it. Please follow the next set of instructions to prepare your download for installation.

Working with ISO Files

Once your file has completely downloaded, click Launch. You will be redirected to the folder where the download is saved. Double click the folder to open it and view the file.



Note: There are 3 methods that can be used to extract the ISO file. We recommend burning the ISO file to a DVD disc as that can also be used a back-up. If you do not have a DVD drive and prefer to extract to a USB/thumb drive or even your hard drive, this may require additional software to be installed on your computer. All 3 methods are provided below. Please choose the option that best meets your needs.

Using Windows DISC IMG Burner (Windows 7 & Windows 8)

1. Right click on the IMG/ISO file and select Open With ...



2. Select Windows Disc Image Burner. Click Ok.

Ор	en wit	th					 X
	Ø	Choos File:	e the program you want to en_project_professional_	o use to open this f _2010_x86_x64_d.	ile: 		
	Reco	mmer	ded Programs				
	Othe	Windo Micros	rs Disc Image Burner ft Corporation				v
	/ Alwa	VSUSE	he selected program to or	en this kind of file		ſ	
		,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		and a name of the			prowse
	r the p <u>Veb</u> ,	rogram	you want is not in the list (or on your compute	er, you can <u>look f</u>	or the appropriate pr	ogram on the
						ОК	Cancel

You should now be in the *Windows Disc Image Burner* and able to proceed with the next steps.

Windows Disc Image Burner						
Disc image file:	en_project_professional_2010_x86_x64_dvd_					
<u>D</u> isc burner:	DVD R Drive (D:)					
Status To start burning the disc image, click Burn.						
✓ <u>V</u> erify disc after burning <u>B</u> urn <u>C</u> ancel						

- 3. Check Verify disc after burning
- 4. Insert a blank DVD into the drive.
- 5. Select Burn.

Windows Disc Image Burner						
Disc image file:	en_project_professional_2010_x86_x64_dvd_!					
<u>D</u> isc burner:	DVD R Drive (D:)					
Status Burning disc image to recordable disc						
✓ <u>V</u> erify disc after b	ourning <u>B</u> urn <u>C</u> ancel					

6. The image will now be written to the disc and a green progress bar will be visible.

Windows Disc Image Burner					
Disc image file:	en_project_professional_2010_x86_x64_dvd_				
<u>D</u> isc burner:	DVD R Drive (D:)				
Status The disc image has been successfully burned to disc.					
☑ <u>V</u> erify disc after b	ourning <u>B</u> urn <u>C</u> lose				

- 7. When the process is complete, you will receive a success message and the disc is now ready to be used for installation.
- 8. Eject the disc and re-insert it to begin the installation.

7 ZIP - IMG or ISO FILES

If you are using the 7-Zip software, you will need a DVD or USB/external device or the necessary hard drive space to proceed. This software is available for download free on the internet. <u>http://www.7-zip.org/</u> You must have the 7-Zip software installed on your computer to proceed with this process.

1. Right click on the IMG/ISO file and select **7** *Zip*...*Extract Files*.

		0		2.57 m magress bolanni 250,504 kb
🗐 Desktop		Open	L	
Documents		7-Zip	•	Open archive
🌙 Music		Open with	•	Extract files
E Pictures	0	MagicISO	•	Extract Here
😸 Videos	V	Scan for threats		Extract to "en_expression_studio_4_ultimate_x86_msdnaa_dvd_537046\"
		Restore previous versions		Test archive
🖳 Computer		Restore previous versions		Add to archive
🏭 OSDisk (C:)		Send to	•	Compress and email
실 MSOCache		Cut		Add to "en_expression_studio_4_ultimate_x86_msdnaa_dvd_537046.7z"
🐌 Network Connect 6.3.0 👘		Conv		Compress to "en_expression_studio_4_ultimate_x86_msdnaa_dvd_537046.7z" and email
퉬 PerfLogs				Add to "en_expression_studio_4_ultimate_x86_msdnaa_dvd_537046.zip"
🌗 Program Files		Create shortcut		Compress to "en expression studio 4 ultimate x86 msdnaa dvd 537046.zip" and email
🌗 ProgramData		Delete	5	
📗 Temp		Rename		
🎉 Expression Studio 4 Ultimate (x		Properties		

2. Choose a location to save the extracted files by clicking the box below with 3 dots (). Select either a location on your hard drive or a DVD/external device/thumb drive/external hard drive, etc .

Extract	×						
Extract to:							
(MSDN AA)\en_expression_studio_4_ultimate_x86_msdnaa_dvd_537046\ 🗸 📃							
Path mode	Overwrite mode						
Full pathnames	Ask before overwrite						
 Current pathnames 	Overwrite without prompt						
No pathnames	Skip existing files						
	Auto rename						
	Auto rename existing files						
	Password						
	Show Password						
ОК	Cancel Help						

3. It's recommended to create a *new folder* to extract the IMG/ISO files to if not extracting to a DVD (see 3a below for extracting to a DVD). Once you have selected a location, click OK.

Browse For Folder	x
Specify a location for extracted files.	
MS Software	•
> 🐌 My Books	
My Meetings	
My Received Files	
> 🔠 My Shapes	
Dev	
Scripts III	• •
Make New Folder OK Canc	el

a. If extracting to a *DVD*, select your DVD drive and click OK.



4. Click **OK** again to begin the extraction process.

Extract		Extract	
Extract to: C:\Users\D01016368\Documents\MS Path mode © Full pathnames © Current pathnames © Ny pathnames If extracted to a	S Software Overwrite mode Ask before overwrite Overwrite without prompt Skip existing files Auto rename Auto rename existing files Specific drive in a	Extract to: D:\ P th mode Full pathnames Current pathnames Vo pathnames If extracted to DVD, this will be your DVD drive.	Overwrite mode Ask before overwrite Overwrite without prompt Skip existing files Auto rename Auto rename Password
designated fold similar path loca Dr	ler, you will see a ated on your Hard rive.	ОК	Cancel Help

5. You will then see a similar progress screen showing your ISO/IMG file being extracted.

51% Extracting C:\Temp\Expression	- • ×						
Elapsed time:	00:00:27	Total size:	283 MB				
Remaining time:	00:00:25	Speed:	5552 KB/s				
Files:	366	Processed:	146 MB				
Compression ratio:	100%	Compressed size:	146 MB				
Setup\License\Web4StudioMSDN\ Web4StudioMSDN-ppdlic.xm-ms							
Backgrou	nd	Pause	Cancel				

6. When the process has completed, the above progress screen will no longer be visible. Locate the drive/folder where you extracted your files.



7. Open the folder to review the extracted contents. . To begin the installion, double click *Setup.exe*.

Installing MS Project

1. Once the installation begins, you will be required to enter your *Product Key*.



Note: Your Product Key is located within your Order Information and is in red text. You can return to your order information by clicking *View your Order Information* on the screen below. Please make back-up copies of your keys and software as they are only available for a limited time.

Download Your Software



2. Once you have entered a valid Product Key, click Continue to proceed with the installation. Follow the onscreen prompts until the software has completely installed.

If at any time you require assistance, please contact the Home Office Help Desk. Make sure to mention that your software is located under DreamSpark to assure your issue is **NOT** redirected to the software store Help Desk.

DeVry Home Office Help Desk 877-496-9050, option 2, then option 3 for Technical Support.